



Mayor Robert Jakubowski
Director of Public Works, Parks, and Buildings

Commissioner Robert O. Lee
Director of Public Safety and Affairs

Commissioner Jeffrey Whitman
Director of Revenue and Finance

Agenda
Commissioner's Meeting
March 19, 2024
7:00 p.m.

MEETING CALLED TO ORDER

1. **OPENING STATEMENT:** "Notice of this meeting has been provided in a legal notice published in the Courier Post and The Retrospect and posted in accordance with Title 10 of the New Jersey Statutes Annotated, specifying a 7:00 pm meeting time and that formal action may or may not be taken at all Caucus and Commissioners' Meetings."
2. **FLAG SALUTE /EXIT DESIGNATIONS**
3. **ROLL CALL**
4. **MOTION TO APPROVE THE MEETING MINUTES:** **March 5, 2024**
Motion by: *Second by:* *All in Favor*
5. **ORDINANCES FOR ACTION:**
 - **2024-02** An Ordinance by the Board Of Commissioners Amending The Borough Of Audubon Code Of Ordinances to Repeal Chapter 109 and to Adopt A New Chapter 109; to Adopt Flood Hazard Maps; To Designate A Floodplain Administrator; and Providing for Severability and an Effective Date.
First Reading – March 19, 2024, Second Reading – April 16, 2024
Motion by: *Second by:* *All in favor*
6. **RESOLUTIONS FOR ACTION:**
 - **2024-52** Authorizing the Payment of Bills for the Month of March 2024
Motion by: *Second by:* *Roll Call Vote*
 - **2024-53** Authorizing the Approval of 50/50 Raffle License# 01-2024 for Audubon Band Boosters for April 27, 2024.
Motion by: *Second by:* *All in Favor*
 - **2024-54** Authorizing the Approval of Basket Raffle License# 02-2024 for Audubon Band Booster for April 27, 2024.
Motion by: *Second by:* *All in Favor*

- **2024-55** Authorizing the Award of BID-FY 2023 Camden County Community Development Block Grant for Senior Center Second Floor Renovation to Kavi Construction, LLC in the amount of \$28,000.00
Motion by: *Second by:* *Roll Call Vote*
- **2024-56** Authorizing the Approval of 2023 Appropriation Reserves Transfers
Motion by: *Second by:* *Roll Call vote*

7. COMMISSIONER REPORTS:

- COMMISSIONER LEE
- COMMISSIONER WHITMAN
- MAYOR JAKUBOWSKI

8. OPEN SESSION (GENERAL MATTERS):

MOTION TO OPEN	Motion by:	Second by:	All in Favor
MOTION TO CLOSE	Motion by:	Second by:	All in Favor

9. CLOSED SESSION (If necessary)

10. ADJOURNMENT:

RESOLUTION #2024-52

PAYMENT OF BILLS

Authorizing the Board of Commissioners of the Borough of Audubon to approve and provide payment for the March bill list.

Robert Jakubowski, Mayor

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED : _____

RESOLUTION 2024- 53

**AUTHORIZING THE APPROVAL OF A 50/50 RAFFLE LICENSE 01-2024
FOR AUDUBON BAND BOOSTER FOR APRIL 27, 2024.**

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the approval of a 50/50 Raffle license – 01-2024 for Audubon Band Booster

Mayor Robert Jakubowski

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATE: March 19, 2024

RESOLUTION 2024- 54

**AUTHORIZING THE APPROVAL OF A BASKET RAFFLE LICENSE 02-2024
FOR AUDUBON BAND BOOSTER**

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the approval of a Basket Raffle license – 02-2024 for Audubon Band Booster for April 27, 2024.

Mayor Robert Jakubowski

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATE: March 19, 2024

RESOLUTION 2024-55

AWARD OF BID-FY 2023 CDBG

SENIOR CENTER SECOND FLOOR KITCHEN RENOVATION

BE IT RESOLVED that the Borough of Audubon hereby awards the contract for the Senior Center Second Floor Kitchen Renovation in the Borough of Audubon, County of Camden, State of New Jersey, to Kavi Construction, LLC, whose bid amounted to \$28,000.00 representing the Base Bid.

NOW, THEREFORE BE IT FURTHER RESOLVED, by the Board of Commissioners, of the Borough of Audubon, County of Camden, State of New Jersey that a contract in the amount of \$28,000.00 for the Senior Center Second Floor Kitchen Renovation, in the Borough of Audubon, County of Camden, State of New Jersey is hereby awarded to Kavi Construction, LLC. conditional upon the following:

1. That a certificate has been received from the Municipal Treasurer stating that funds are available for this Contract;
2. That all funds expended for this Contract shall be Charged to the Capital Improvement Fund.
3. That the quote documents and bidding procedures have been reviewed and approved by the Municipal Solicitor;
4. That the presiding officer of this body be and is hereby directed to sign for and on its behalf the Contract in the prescribed form for said construction;
5. That the clerk of this body be and is hereby directed to seal said Contract with the corporate seal of this body and attest to the same;
6. This Resolution hereby authorizes the Mayor and Clerk to endorse the Contract documents.

APPROVED BY THE BOARD OF COMMISSIONERS OF THE BOROUGH OF AUDUBON ON MARCH 19, 2024.

Mayor Robert Jakubowski

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED: March 19, 2024

	ACCOUNT NUMBER	DESCRIPTION		TO	FROM
3	01-20-100-000-011	ADMINISTRATIVE & EXECUTIVE	S&W	\$ -	\$ -
3	01-20-150-000-058	ASSESSMENT OF TAXES	OE	1,000.00	
3	01-20-150-000-102	TAX ASSESSOR	OE		
3	01-20-155-000-011	LEGAL - PROSECUTOR	OE	7,000.00	
3	01-20-155-000-012	LEGAL - PUBLIC DEFENDER	OE		
3	01-20-155-000-058	LEGAL	OE	15,000.00	
3	01-23-210-000-001	OTHER INSURANCE	OE		
3	01-23-220-000-001	GROUP INSURANCE	OE	40,000.00	
3	01-24-200-000-101	HEALTH WAIVER	OE		
3	01-25-240-000-007	POLICE	S&W		-
3	01-26-290-200-012	STREETS & ROADS	S&W		
3	01-26-290-200-025	STREETS & ROADS	OE	1,000.00	
3	01-26-300-100-012	LANDSCAPING	S&W		70,000.00
3	01-26-300-100-050	LANDSCAPING	OE		
3	01-26-300-200-012	STREET CLEANING	S&W		
3	01-26-300-200-026	STREET CLEANING	OE		
3	01-26-305-000-013	SOLID WASTE	S&W		19,000.00
3	01-26-305-000-114	SOLID WASTE	OE		
3	01-26-306-000-011	SEWER	S&W		
3	01-26-306-000-025	SEWER	OE	1,500.00	
3	01-26-310-000-029	BUILDINGS & GROUNDS	OE		
3	01-26-315-000-030	VEHICLE MAINTENANCE - POLICE	OE	15,000.00	
3	01-27-340-000-135	DOG WARDEN SHELTER	OE	500.00	
3	01-28-375-000-024	MAINTNENACE OF PARKS	OE		
3	01-30-420-000-001	CELEBRATION	OE		
3	01-31-430-000-000	ELECTRICITY	OE		
3	01-31-435-000-000	STREET LIGHTING	OE	500.00	
3	01-31-440-000-000	TELEPHONE	OE		
3	01-31-445-000-000	WATER	OE	500.00	
3	01-31-446-000-000	GASOLINE	OE		
3	01-31-461-000-000	FIRE HYDRANT SERVICES	OE	7,000.00	
2	01-31-462-000-000	POSTAGE	OE		
	TOTAL	TRANSFER RESOLUTION		\$ 89,000.00	\$ 89,000.00

\$ -

ATTEST:

DANIELLE INGVES, BOROUGH CLERK

DATE:

3/19/2024

ROBERT JAKUBOWSK, MAYOR

ROBERT O. LEE, COMMISSIONER

JEFF WHITMAN, COMMISSIONER